

YOUR STATUS AS A DOCTORAL STUDENT

As a recipient of a DIM Cerveau et Pensée grant, we wish to inform you of some of the administrative processes you may encounter.

A) Doctoral contract

Your doctoral contract is established for a duration of 36 months with your university. It is your work contract, establishes the university as your employer and specifies your salary. Your net pay has to be at least 1450€.

For more information on your status as the holder of a doctoral contract, you can consult the official decree:

[Arrêté](#)

This contract entails your change in status from student to worker. This also means that it is no longer necessary for you to register with a social security student organism.

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B) Social Security

IMPORTANT:

- If your country of origin is **outside of the UE**, an apostille birth certificate and a translation in French will be required to initiate all registration processes.
- Please note that this document will need to date from less than three months. We strongly advise obtaining one from your country of origin.

As soon as you have signed your doctoral contract, your employer, the university, proceeds to all the necessary registrations. The DUE, a copy of which your university provides when you sign your contract, is the document that attests to your rights as an employee (social security rights, pension plan, etc)

- Your previous student social security status is irrelevant to this process: the signature of your doctoral contract entails the change in status, which also means that you do not have to update your status yourself.
- You are identified by your employer with the French social security but you still have to **complete the registration process** within six months of the signature of your contract. This process is mandatory and has to be completed for **healthcare coverage**.

If you already owned a "carte vitale", you can update it at a pharmacist or a social security branch.

If you did not own a "carte vitale", you need to contact the CPAM (caisse primaire d'assurance maladie) corresponding to your place of residence within two months. You can use the website www.ameli.fr to identify the right center and to obtain additional information.

If your country of origin is a member of the EU, you will need to provide a copy of an official ID and a copy of your family record book.

If your country of origin is not a member of the EU, you will have to provide a copy of an official ID, a copy of your residence permit and a copy of your family record book.